

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

November 18, 2021

Mrs. French called the meeting to order @ 6:00p.m. Those answering roll call: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. Mr. Baldwin was absent. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#21-343 APPROVAL OF BOARD MINUTES

Mr. Bunting moved and Mr. Hickman seconded that the Board of Education approves the minutes of the Zanesville Board of Education and Special Meeting on October 1, 2021 and Regular Meeting on October 21, 2021.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-344 REPORT OF TREASURER

Mr. Hickman moved and Mrs. Clark seconded to approve the following recommendations:

October Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for October:

- General and Payroll

Monthly Financials – Zanesville Community High School

Approve the October 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2021 through June 30, 2026.

Five-Year Forecast - Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2021 through June 30, 2026.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

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#21-345 EMPLOYMENT - CERTIFICATED

Mr. Bunting moved and Mrs. Clark seconded to approve the following certificated personnel as listed for the 2021-2022 school year, pending appropriate licensing requirements and background checks:

Tracey Achee – Physical Education Teacher at Zane Grey Elementary/Intermediate			
Experience:	Step 2	College;	Sam Houston State University
Effective Date:	October 25, 2021	Amount:	BA

Those voting aye: Mrs. Clark, Mrs. French, Mr. Hickman, Mr. Bunting. President declared motion carried.

#21-346 EMPLOYMENT CLASSIFIED

Mr. Hickman moved and Mr. Bunting seconded to approve the employment of Ruth Bowers as an Educational Aide 1:1 at John McIntire Elementary, effective date of employment is October 25, 2021. Salary will be MD Aide, step 0 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Catherine Meilander as an Educational Aide at Zane Grey Intermediate, effective date of employment is October 25, 2021. Salary will be MD Aide, step 4 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Kayla Riddlebarger as an Educational Aide 1:1 at Zane Grey Elementary, effective date of employment is October 25, 2021. Salary will be MD Aide w/AA, step 0 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Brittany Dusenberry as an Educational Aide at Zane Grey Elementary, effective date of employment is October 29, 2021. Salary will be MD Aide, step 0 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Paige Coss as a Preschool Educational Aide at Zane Grey Elementary, effective date of employment is November 8, 2021. Salary will be Regular Aide, step 0 from the appropriate salary schedule pending licensure and background check.

Approve the employment of Beverly Jones, Temporary Food Service at Zane Grey Elementary, effective date of employment is October 3, 2021. Salary will be Cafeteria II, step 7 from the appropriate salary schedule pending certification and background check.

Approve the employment of Jill Smith, Educational Aide 1:1 at John McIntire Elementary, effective date of employment is November 15, 2021. Salary will be Regular Aide, step 0 from the appropriate salary schedule pending certification and background check.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Bunting, Mrs. Clark. President declared motion carried.

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#21-347 EMPLOYMENT – SUBSTITUTES/HOME INSTRUCTOR

Mrs. Clark moved and Mrs. French seconded to approve the following substitutes as listed, as and when needed, pending appropriate certifications and background checks for the 2021-2022 school year:

Substitute Teacher
Portsha Baker

Substitute Food Service
Betty Bailey

Substitute Custodians
Dawn Williams

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2021-2022 school year:

Home Instructors	
Kaleigh Harris	Nicole Karsh

Those voting aye: Mr. Hickman, Mr. Bunting, Mrs. Clark, Mrs. French. President declared motion carried.

#21-348 FMLA – LEAVE OF ABSENCE

Mr. Bunting moved and Mrs. French seconded to approve the following leaves of absences:

Approve a leave of absence for Katrina Vandegriff, Teacher at Zanesville Community High School, effective October 6, 2021 to October 18, 2021.

Approve a leave of absence for Lauren France, Teacher at John McIntire Elementary and National Road Elementary, effective October 21, 2021 to January 12, 2022.

Approve a leave of absence for Jodi Conley, Teacher at John McIntire Elementary, effective August 25, 2021 to November 15, 2021.

Approve a leave of absence for Dawn Dalzell, Food Service at Zane Grey Intermediate, effective September 27, 2021 to December 13, 2021.

Approve a leave of absence for Peggy Hamilton, Intervention Specialist at Zanesville High School, effective October 12, 2021 to January 4, 2022.

Approve a leave of absence for Beth Perry, Transportation/Food Service, effective November 22, 2021 to December 6, 2021.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

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#21-349 LEAVE OF ABSENCE CLASSIFIED

Mr. Hickman moved and Mrs. Clark seconded to approve a leave of absence for Kelly Jarvis, Food Service at National Road Elementary, effective November 5, 2021.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-350 SUPPLEMENTAL CONTRACTS

Mr. Bunting moved and Mr. Hickman seconded to approve the following supplemental contracts as listed pending required certifications and background check for the 2021-2022 school year:

First Name	Last Name	Season	Sport	Position	Exp	Class
Donald (DJ)	Harris	Winter	Basketball - Boys	JV Head Coach	0	VI
Jennifer	Winland	Fall	Volleyball	9th Grade Coach	3	IX
Jason	Dille	Winter	Wrestling	Varsity Head Coach	0	IV
Keisha	Tyson	Winter	Cheerleading	9 th Grade Advisor	0	VIII
Hillary	Collins	Winter	Cheerleading	JV Advisor	0	VIII
JT	Raymond	Spring	Baseball	JV Coach	6	VII
Tom	Crowley	Spring	Baseball	Varsity Assistant Coach	0	VII
Payton	Norris	Winter	Ski Club	Advisor	3	X

Those voting aye: Mrs. Clark, Mrs. French, Mr. Hickman, Mr. Bunting. President declared motion carried.

#21-351 21ST CENTURY PROGRAM – EXTENDED DAY STIPEND

Mr. Hickman moved and Mr. Bunting seconded to approve the following individuals as listed to receive stipends to be paid from a grant through 21st Century, for administering the Extended Day Program for the 2021-2022 school year:

Name	School	Amount
Michael Emmert	John McIntire Elementary	\$6000
Libby Hitchens	National Road Elementary	\$6000
Mark Stallard	Zane Grey Elementary	\$6000

Those voting aye Mrs. French, Mr. Hickman, Mr. Bunting, Mrs. Clark. President declared motion carried.

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#21-352 21ST CENTURY - AIDES

Mrs. Clark moved and Mrs. French seconded to approve the following personnel as listed as 21st Century After-School tutors for a portion of the 2021-2022 school year. Tutors will be funded through Federal Programs, at the rate of \$12 per hour plus fringes. Program operates from 3:10-5:40pm each day per schedule. One aide will work each morning from 7:45-8:45am. 21st Century Coordinator will develop schedule of operation:

Name	
Germany Lee	Kyle Ludwig

Those voting aye Mr. Hickman, Mr. Bunting, Mrs. Clark, Mrs. French. President declared motion carried.

#21-353 STIPENDS – CONCESSION

Mr. Hickman moved and Mrs. Clark seconded to approve the following individuals as listed for annual stipends for the 2021-2022 school year:

Name	Building	Amount	Purpose
Carrie Bunting	ZHS	\$4,500	Concessions
Allison Doyle	ZHS	\$4,500	Concessions

Those voting aye: Mr. Bunting (abstained on Carrie Bunting), Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-354 FIELDTRIP – ZANESVILLE HIGH SCHOOL LANGUAGE GROUP

Mr. Bunting moved and Mrs. Clark seconded to approve the ZHS Language travel group for a third trip to Europe with destinations including London, Paris, Barcelona and Rome. The requested tour dates are June 7, 2023 to June 19, 2023. The total student cost of the tour is \$4,835 to be paid by participating individuals with the help of fundraisers if interest for these activities exists. This price includes all transportation, hotels, museum and activity tickets, two meals a day and a round the clock tour director and local guides. The tour is organized through EF tours, a company that we have traveled with on both of our previous tours.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-355 VOLUNTEERS

Mr. Hickman moved and Mrs. French seconded to approve the following list of volunteers as listed for the Zanesville City Schools for the 2021-2022 school year pending appropriate certifications and backgrounds checks:

Name	Building	Type
Nikko Simpson	ZHS	Football

Those voting aye: Mrs. Clark, Mrs. French, Mr. Hickman, Mr. Bunting. President declared motion carried.

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#21-356 EXTENDED TIME – ADMINISTRATIVE SUPPORT

Mr. Bunting moved and Mrs. Clark seconded to approve the following personnel as listed for extended time for EMIS data related to Special Programs, COVID-19, Gifted and PEBT. Approval is up to 50 hours at their hourly rate and will be paid using ESSER Funds.

Name	Position
Margie Lee	EMIS Coordinator
Carol Cramer	Administrative Assistant
Erica Van Kirk	Administrative Assistant

Those voting aye: Mrs. French, Mr. Hickman, Mr. Bunting, Mrs. Clark. President declared motion carried.

#21-357 ZANESVILLE COMMUNITY HIGH SCHOOL TREASURER

Mr. Bunting moved and Mr. Hickman seconded to approve a four-year contract extension for Michael Young, Treasurer of the Zanesville Community High School beginning August 1, 2022 through July 31, 2026. Salary will be \$15,000 effective August 1, 2021. This contract was previously approved by the Board of Directors of the Zanesville Community High School at their October 2021 meeting.

Those voting aye: Mr. Hickman, Mr. Bunting, Mrs. Clark, Mrs. French. President declared motion carried.

#21-358 MOUNT VERNON UNIVERSITY FIELD EXPERIENCE AND STUDENT TEACHING AGREEMENT

Mr. Hickman moved and Mrs. Clark seconded to approve the attached agreement between Zanesville City Schools and Mount Vernon University to provide Field and Student Teaching experiences for 2021-2022. This Agreement is subject to annual review with a deadline of May 15th for written notification of cancellation.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-359 RIGHT OF WAY DONATION

Mr. Bunting moved and Mrs. French seconded to approve donating a total 0.11 acres of right of way land on parcels 82-26-01-01-000 and 82-21-01-24-000 to the City of Zanesville. The land is to be used as part of the Pine/Pershing project.

Those voting aye: Mrs. Clark, Mrs. French, Mr. Hickman, Mr. Bunting. President declared motion carried.

#21-360 RESIGNATION – CLASSIFIED

Mr. Hickman moved and Mrs. Clark seconded to approve the resignation of Susan Border, Bus Driver, effective December 31, 2021. Reason for resignation is retirement.

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Accept the resignation of Larry Gatten, Van Driver, effective November 17, 2021. Reason for resignation is personal.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-361 EMPLOYMENT - CLASSIFIED

Mr. Bunting moved and Mrs. French seconded to approve the employment of Carol Trowbridge as an Educational Aide at John McIntire Elementary, effective date of employment is November 16, 2021. Salary will be MD Aide, step 0 from the appropriate salary schedule pending licensure and background check.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-362 EMPLOYMENT SUBSTITUTES

Mr. Hickman moved and Mrs. Clark seconded to approve the following substitutes as listed, as and when needed, pending appropriate background checks for the 2021-2022 school year:

Substitute Teachers
Breanne Snyder

Substitute Bus Aide/Van Aide
Dawn Williams

Substitute Custodians
Gordon Ferguson

Those voting aye: Mrs. Clark, Mrs. French, Mr. Hickman, Mr. Bunting. President declared motion carried.

#21-263 SUPPLEMENTAL CONTRACTS

Mr. Bunting moved and Mrs. French seconded to approve the following supplemental contracts as listed, pending required certifications and background check for the 2021-2022 school year:

First Name	Last Name	Title/Bldg	Position	Eff Date	Exp.	Class
Emily	Brady	LPDC - ZGE/ZGI	Mentor Teacher	10/25/2021	3	IX

Those voting aye: Mrs. French, Mr. Hickman, Mr. Bunting, Mrs. Clark. President declared motion carried.

#21-364 UTILITY TRUCK

Mr. Hickman moved and Mr. Bunting seconded to approve an estimate in the amount of \$53,441.00 with Utility Truck Equipment, Inc. to install a bed and boom on the new utility truck.

Those voting aye: Mr. Hickman, Mr. Bunting, Mrs. Clark, Mrs. French. President declared motion carried.

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#21-365 DONATIONS

Mrs. Clark moved and Mr. Hickman seconded to accept the following donation:

\$500.00 donation from Cultice and Brown for 21st Century Program.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-366 POLICY ITEMS FOR ADOPTION

Mr. Bunting moved and Mr. Hickman seconded to approve the below policies:

Policy 1530	Evaluation of Principals and Other Administrators
Policy 2271	College Credit Plus Program
Policy 2370.01	Blended Learning
Policy 3220	Standards-Based Teacher Evaluation
Policy 3432	Professional Staff Sick Leave
Policy 4432	Classified Staff Sick Leave
Policy 5111	Eligibility of Resident/Non-Resident Students
Policy 5111.02	Educational Opportunity for Military Children
Policy 5200	Attendance
Policy 5336	Care of Students with Diabetes
Policy 5350	Student Mental Health and Suicide Prevention
Policy 5464	Early High School Graduation
Policy 5516	Student Hazing
Policy 6114	Cost Principals - Spending Federal Funds
Policy 8330	Student Records
Policy 8462	Student Abuse and Neglect
Policy 8600	Transportation
Policy 8651	Non-Routine Use of School Buses

Those voting aye: Mrs. French, Mr. Hickman, Mr. Bunting, Mrs. Clark. President declared motion carried.

#21-367 EXECUTIVE SESSION

Mr. Bunting moved and Mrs. Clark seconded to go into executive session at 6:48 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

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NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

Personnel matters

to consider the dismissal, discipline, or demotion of employee(s) or students

preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

Those voting aye: Mr. Hickman, Mr. Bunting, Mrs. Clark, Mrs. French. President declared motion carried.

#21-368 RETURN FROM EXECUTIVE SESSION

Mrs. Clark motioned and Mr. Hickman seconded to return from executive session at 7:52 p.m.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.

#21-369 RESOLUTION – EMPLOYMENT OF SUBSTITUTES

Mr. Bunting moved and Mr. Hickman seconded to approve the attached resolution regarding qualifications for the hiring of substitute teachers due to COVID-19 for the 2021-2022 school year.

Those voting aye: Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.


#21-370 MEETING ADJOURNMENT

Mr. Bunting moved and Mrs. French seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 7:53 p.m.

Those voting aye Mr. Bunting, Mrs. Clark, Mrs. French, Mr. Hickman. President declared motion carried.



President



Treasurer

